

## GCIFD Meeting Minutes – February 8, 2011

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, February 8, 2011. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, Arizona.

The following agenda items were considered at the meeting:

- A. The meeting was called to order at 6:02 p.m. local time by Chair Sale.
- B. The board led those in attendance in the Pledge of Allegiance to the US Flag.
- C. Roll call for the board was conducted with Chair Sale, Clerk Biggs and members Beyerle and Cazden in attendance (Kalandros absent).

**Item 1:** Review and approval of the governing board meeting minutes of January 11, 2011 (GCIFD #11-006):

Motion Biggs / 2<sup>nd</sup> Beyerle: Approve the meeting minutes of January 11, 2011 as presented; Passed 4-0 (Kalandros absent).

**Item 2:** Report from the Fire Chief regarding the provision of fire and EMS to the GCIFD, including but not limited to the following items (GCIFD #11-n/a):

- a. Monthly response and service report: Chief Gray presented the information from the January 2011 response report (included in board packet).
- b. GIS mapping project report: Chief Gray distributed example GIS plat maps of work completed by the town. GFD is still awaiting Mesa Communications to load the map data into the system.

**Item 3:** Call to the Public.

None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports (GCIFD #11-007): Consultant Flynn advised the monthly finance report information had not been posted to the county system in time for the completion of the reports for the meeting. Flynn advised he would forward electronically when the reports were completed.

Discussion only – no action taken.

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- b) Review of invoices / payables and authorization for payment (GCIFD #11-008): Consultant Flynn presented the invoices requested for payment; Angela Bertram, CPA (\$191.25); PolicyLogic, LLC (\$681.25); and the Town of Gilbert for fire services (\$29,711.05).

Motion Biggs / 2<sup>nd</sup> Beyerle: Authorize payment of the invoices as presented; Passed 4-0 (Kalandros absent).

**Item 5:** Consideration of legislative issues for the Fiftieth Arizona Legislature – 1<sup>st</sup> Regular Session (GCIFD #11-009):

Consultant Flynn reported on S1314; county island fire districts; meetings (enclosed in the board packet). Flynn advised S1314 was introduced to reduce the number of meetings for the districts annually when applicable. The bill was also used as a place holder to potentially address the public records retention and storage issue if the board so desired. An amendment to S1314 (enclosed in the board packet) was drafted to authorize county island fire districts (CIFD) to maintain all permanent public records on their web site and in electronic format. This is being done to resolve the current storage issues for paper documents.

Flynn advised that he and Lee Miller had already done the necessary foundational work on the bill and if the board desired to move forward with this option, Flynn and Miller would do so at the board's direction. Flynn advised he would ask the Chandler and Tempe CIFD to participate in the effort as all the CIFD have the same public records storage issues. Flynn provided a cost for the legislative advocacy effort at \$5,250, based upon the mid-January start date through an anticipated April finish (cost based on \$1,500 monthly – January prorated for half month). If the bill is stopped or the Governor's signature occurs before the end of April, the cost will be prorated for the month. The overall cost will be divided equally between the three CIFD upon subsequent approvals.

Motion Beyerle / 2<sup>nd</sup> Biggs: Authorize Miller and Flynn to proceed with the advocacy efforts for S1314 at the projected cost of \$5,520; Passed 4-0 (Kalandros absent).

**Item 6:** Consideration of establishing a records management process and policy (GCIFD #11-010):

The board addressed this item under the legislative issues item on the agenda and took no action.

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**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District’s next regular scheduled meeting (March 8, 2011) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #11-011):

- Standard agenda items.
- Legislative issues.

**Item 8:** Announcements – None.

**Item 9:** Adjourn; Motion Biggs / 2<sup>nd</sup> Cazden: Adjourn the meeting at 6:30 p.m.; Passed 4-0 (Kalandros absent).

**Minutes Approved by GCIFD: March 8, 2011**

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**M Sale, Board Chair**

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**C Biggs, Board Clerk**

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**R Beyerle, Member**

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**L Cazden, Member**

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**S Kalandros, Member**