

GCIFD Meeting Minutes – July 14, 2015

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 14, 2015. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and Members Beyerle and Mejia in attendance.
(Cazden – Absent)

Item 1: Review and approval of the governing board meeting minutes of May 12, 2015 (GCIFD #15-016):

Motion by Kalandros / 2nd Beyerle: Approve the minutes of May 12, 2015 as presented; Passed 4-0. (Cazden – Absent)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #15-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the May and June 2015 response reports, as well as a seven year incident review (included in board packet). Chief Jobusch answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2015 (GCIFD #15-017):

The May and June reconciled finance reports from Maricopa County were presented and reviewed by Consultant Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Beyerle / 2nd by Mejia: To approve the financial reports as presented; Passed 4-0. (Cazden – absent)

- b) Review of invoices / payables and authorization for payment (GCIFD #15-018):

The invoices were presented and there was a request for payment for the

GCIFD Meeting Minutes – July 14, 2015

following (included in board packet for May and June); PolicyLogic, LLC (\$1,844.11); Angela Bertram, CPA (\$315); Stephen Kalandros (website/hosting renewal reimbursement) (\$180.80)

Motion by Mejia / 2nd by Beyerle: To approve the invoices as presented for payment; Passed 4-0. (Cazden – absent)

Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2015/2016 Gilbert County Island Fire District revenue and expenditure budget (GCIFD #15-n/a)

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public hearing.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2015 and ending June 30, 2016 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #15-019)

Consultant Flynn reviewed the budget documents provided within the board packets and discussed the final budget for FY 15/16. Consultant Flynn answered general questions from the board regarding the budget.

Motion by Mejia/ 2nd by Beyerle: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2015 and ending June 30, 2016 and declaring such to be the budget of the Gilbert County Island Fire District; Passed 4-0. (Cazden – absent)

Item 7: Consideration of engaging the firm of Angela D. Bertram, CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2015 and ending June 30, 2016 (GCIFD #15-020)

Consultant Vaughn discussed the annual engagement letter from the board's CPA, Angela Bertram and recommended retention of Ms. Bertram by the GCIFD. Clerk Kalandros advised that he would like to see additional engagement letters from multiple CPA firms for future renewal. Consultant Flynn will be reaching out to other CPA firms to collect bids.

Motion by Kalandros/2nd by Mejia: To retain the firm of Angela Bertram, CPA for accounting services; Passed 4-0. (Cazden – Absent)

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (September 8, 2015) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #15-021):

- Standard agenda items
- Insurance Renewal

GCIFD Meeting Minutes – July 14, 2015

Item 9: Announcements.

None

Item 10: Adjourn: Motion by Kalandros / 2nd by Mejia: To adjourn the meeting at 6:31p.m.; Passed 4-0. (Cazden – absent)

Minutes Approved GCIFD: September 8, 2015.

C. Biggs, Board Chair

S. Kalandros, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

C. Mejia, Board Member