

## GCIFD Meeting Minutes – March 12, 2013

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 12, 2013. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and members Mejia, Beyerle and Cazden in attendance (Clerk Kalandros attended telephonically).

**Item 1:** Review and approval of the governing board meeting minutes of January 8, 2013 (GCIFD #13-006):

Motion by Kalandros / 2<sup>nd</sup> Beyerle: Approve the minutes of January 8, 2013 as presented; Passed 5-0.

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #12-n/a):

- a) Monthly response and service report: Fire Chief Collin DeWitt presented the information from the January and February 2013 response report (included in board packet). Chief DeWitt answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2013 (GCIFD #13-007):

The January and February (reconciled) finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was detailed finance information prepared by the district CPA (January only - finance reports included in the board packet).

Discussion only – no action taken.

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b) Review of invoices / payables and authorization for payment (GCIFD #12-008):

The invoices were presented and there was a request for payment for the following (included in board packet for January and February); Town of Gilbert (\$105,524.55); PolicyLogic, LLC (\$1,186.40); Angela Bertram, CPA (\$247.50); Assurance Professionals, LLC (\$1,500.00).

Motion by Kalandros / 2<sup>nd</sup> by Cazden: To approve the invoices as presented for payment; Passed 5-0.

**Item 5:** Review and consideration of the annual financial review for fiscal year 2012 conducted pursuant to A.R.S. §48-803.E (GCIFD #13-009):

Consultant Flynn discussed with the board the statutory requirements for the financial review or audit. Consultant reviewed the fiscal 2012 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. Consultant advised the financial review had been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Mejia / 2<sup>nd</sup> by Cazden: Accept the financial review as presented; Passed 5-0.

**Item 6:** Review of the district's levy and property tax limit for fiscal year 2014 provided by the Maricopa County Assessor pursuant to §A.R.S. 42-17052(D) (GCIFD #13-010):

Consultant Flynn reviewed the district's property tax levy limit worksheet (included in board packet) with the board members and discussed how the information will be used in developing the fiscal 2014 budget.

**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 14, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #13-011):

- Budget development.
- Standard agenda items

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**Item 6:** Announcements: None.

**Item 7:** Adjourn: Motion by Cazden / 2<sup>nd</sup> by Mejia: To adjourn the meeting at 6:36 p.m.; Passed 5-0.

**Minutes Approved GCIFD: May 14, 2013.**

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**C. Biggs, Board Chair**

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**S. Kalandros, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**C. Mejia, Board Member**