

GCIFD Meeting Minutes – May 14, 2013

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, May 14, 2013. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and members Mejia, Beyerle and Cazden in attendance.

Item 1: Review and approval of the governing board meeting minutes of March 12, 2013 (GCIFD #13-012):

Motion by Kalandros / 2nd Cazden: Approve the minutes of March 12, 2013 as presented; Passed 5-0.

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #12-n/a):

- a) Monthly response and service report: Assistant Fire Chief Vance Gray presented the information from the March and April 2013 response report (included in board packet). Chief Gray answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2013 (GCIFD #13-013):

The March and April (April only reconciled) finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was detailed finance report information prepared by the district CPA (finance reports included in the board packet).

Discussion only – no action taken.

- b) Review of invoices / payables and authorization for payment (GCIFD #12-014):

The invoices were presented and there was a request for payment for the following (included in board packet for March and April); Town of Gilbert

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(\$105,524.55); PolicyLogic, LLC (\$1,259.41); Angela Bertram, CPA (\$225.00); Assurance Professionals, LLC (\$1,500.00).

Motion by Kalandros / 2nd by Biggs: To approve the invoices as presented for payment; Passed 5-0.

Item 5: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 9, 2013 at 6:00 p.m. local time for a public hearing prior to adoption (GCIFD #13-015):

Consultant Flynn reviewed the budget documents provided within the board packet: FY 13/14 tentative budget to prior year comparative and provided detail on the methodology used to calculate estimates. Flynn advised estimates are preliminary and the district is awaiting the Town's fire budget to calculate the fire contract cost.

Flynn reviewed revenues and expenditures with the board, along with estimates for year end balances. The fire protection services cost formula was reviewed and discussed. Flynn advised the budget would be adjusted once the Town adopts their final budget for the fire department and to address end of year general fund cash balance.

Motion Kalandros / 2nd Mejia: To adopt the proposed revenue and expenditure budget as the GCIFD Tentative Budget in the amounts presented; to direct staff to post and publish the budget as required by law; and to set the regularly scheduled GCIFD meeting on July 9, 2013 as the day for the public hearing prior to adoption of the final budget; Passed 5-0.

Item 6: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (July 9, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #13-016):

- Public hearing and budget adoption
- GIS update from GFD
- Standard agenda items

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Item 7: Announcements: None.

Item 8: Adjourn: Motion by Kalandros / 2nd by Mejia: To adjourn the meeting at 6:32 p.m.; Passed 5-0.

Minutes Approved GCIFD: July 9, 2013.

C. Biggs, Board Chair

S. Kalandros, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

C. Mejia, Board Member