

## GCIFD Meeting Minutes – September 11, 2012

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, September 11, 2012. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:02 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and member Mejia in attendance (Beyerle and Cazden absent).

**Item 1:** Review and approval of the governing board meeting minutes of July 10, 2012 (GCIFD #12-026):

Motion by Kalandros / 2<sup>nd</sup> Mejia: Approve the minutes of July 10, 2012 with the correction as noted on agenda item 5; Passed 3-0.

*(Board member Cazden in attendance and arrived at 6:04 p.m.)*

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #12-n/a):

- a) Monthly response and service report: Fire Chief Collin DeWitt presented the information from the July and August 2012 response report (included in board packet). Chief DeWitt answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2012 (GCIFD #12-027):

The July and August (reconciled) finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was detailed finance information prepared by the district CPA (finance reports included in the board packet).

Motion by Cazden / 2<sup>nd</sup> Mejia: Approve the financial reports as presented; Passed 4-0 (Beyerle absent).

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b) Review of invoices / payables and authorization for payment (GCIFD #12-028):

The invoices were presented and there was a request for payment for the following (included in board packet for July and August); Town of Gilbert (\$105,524.55); PolicyLogic, LLC (\$1,294.97); Angela Bertram, CPA (\$225.00).

Motion by Kalandros / 2<sup>nd</sup> by Cazden: To approve the invoices as presented for payment; Passed 4-0 (Beyerle absent).

**Item 5:** Consideration of renewing the district's general liability, management liability, errors and omissions and associated insurance policies (GCIFD #12-029):

Consultant Flynn discussed the insurance renewal proposal (included in board packet). The proposal is a renewal of the same policies currently in place. Flynn discussed general risk issues and the insurance package provided. There were general questions concerning insurance coverage and pricing.

Motion Kalandros / 2<sup>nd</sup> Mejia: Authorize payment in the amount of \$21,281 to Brown and Bown Insurance for renewal of the insurance policies package as presented; Passed 4-0 (Beyerle absent).

**Item 6:** Consideration of a proposal by the Fire Chief to address pending installation of traffic calming devices within the district by the Maricopa County Department of Transportation (GCIFD #12-030):

Chief DeWitt briefed the board on a proposal by MCDOT for the proposed installation of speed humps on Fairview Street at residents' request. Chief DeWitt and the Town's Traffic Engineer, Eric Gueradian, provided information concerning speed humps and the impact on fire and emergency response. Chief DeWitt and the Town recommend the installation of speed cushions if traffic calming devices must be installed, but would prefer none.

Chief DeWitt prepared a draft document for consideration by the board to transmit to MCDOT requesting that if traffic calming is warranted for Fairview Street, then speed cushions be the requested device for installation.

Motion Kalandros / 2<sup>nd</sup> Mejia: Follow the fire chief's recommendation if traffic calming is warranted; instruct the consultant to develop a letter reflecting the same for signature by the chair and transmit to MCDOT; Passed 4-0 (Beyerle absent).

**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (November 13, 2012) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #12-031):

- Standard agenda items

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**Item 8:** Announcements: None.

**Item 9:** Adjourn: Motion by Kalandros / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:37 p.m.; Passed 4-0 (Beyerle absent).

**Minutes Approved GCIFD: November 13, 2012.**

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**C. Biggs, Board Chair**

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**Steve Kalandros, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**C. Mejia, Board Member**