

GCIFD Meeting Minutes – July 12, 2016

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 12, 2016. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:04 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and Members Beyerle, Cazden and Mejia in attendance.

Item 1: Review and approval of the governing board meeting minutes of May 10, 2016 (GCIFD #16-019):

Motion by Kalandros / 2nd Mejia: Approve the minutes of May 10, 2016 as presented; Passed 5-0.

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #16-n/a):

- a) Monthly response and service report: Fire Chief Jobusch was not in attendance, but provided the board with the May and June 2016 response reports, as well as an annual summary report (included in board packet).

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2016 (GCIFD #16-020):

The May and June reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Kalandros / 2nd by Cazden: To approve the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #16-021):

The invoices were presented and there was a request for payment for the following (included in board packet for May and June); PolicyLogic, LLC

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(\$1,651.13); Angela Bertram, CPA (\$292.50).

Motion by Kalandros / 2nd by Cazden: To approve the invoices as presented for payment; Passed 5-0.

Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2016/2017 Gilbert County Island Fire District revenue and expenditure budget (GCIFD #16-n/a)

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public hearing.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2016 and ending June 30, 2017 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #16-022)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 16/17. Vaughn answered general questions from the board regarding the budget.

Motion by Beyerle/ 2nd by Kalandros: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2016 and ending June 30, 2017 and declaring such to be the budget of the Gilbert County Island Fire District; Passed 5-0.

Item 7: Consideration of engaging the firm of Angela D. Bertram, CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2016 and ending June 30, 2017 (GCIFD #16-023)

Administrative Manager Vaughn discussed the annual engagement letter from the board's CPA, Angela Bertram and recommended retention of Ms. Bertram by the GCIFD. Clerk Kalandros advised that he would like to see additional engagement letters from multiple CPA firms for future renewal.

Motion by Cazden/2nd by Beyerle: To retain the firm of Angela Bertram, CPA for accounting services; Passed 5-0.

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (September 13, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #16-024):

- Standard agenda items
- Insurance Renewal

Item 9: Announcements.

None

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Item 10: Adjourn: Motion by Kalandros / 2nd by Cazden: To adjourn the meeting at 6:28p.m.; Passed 5-0.

Minutes Approved GCIFD: September 13, 2016.

C. Biggs, Board Chair

S. Kalandros, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

C. Mejia, Board Member