

## GCIFD Meeting Minutes – September 13, 2016

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, September 13, 2016. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:02 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and Members Beyerle, Cazden and Mejia in attendance.

**Item 1:** Review and approval of the governing board meeting minutes of July 12, 2016 (GCIFD #16-025):

Motion by Beyerle / 2<sup>nd</sup> Cazden: Approve the minutes of July 12, 2016 as presented;  
Passed 5-0.

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #16-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the July and August 2016 response reports (included in board packet). Chief Jobusch answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2016 (GCIFD #16-026):

The July and August reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Beyerle / 2<sup>nd</sup> by Mejia: To approve the financial reports as presented;  
Passed 5-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #16-027):

The invoices were presented and there was a request for payment for the following (included in board packet for July and August PolicyLogic, LLC

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(\$1,698.21); Angela Bertram, CPA (\$360.00).

Motion by Kalandros / 2<sup>nd</sup> by Beyerle: To approve the invoices as presented for payment; Passed 5-0.

**Item 5:** Consideration on renewing the district's general liability and associated insurance and policies with VFIS of Arizona (GCIFD #16-028):

Administrative Manager Vaughn provided an overview of the insurance services proposal by VFIS that had been distributed to each board member. There was a general discussion by the board concerning various components within the VFIS insurance proposal. Vaughn answered general questions from the board regarding the proposal.

Motion by Kalandros / 2<sup>nd</sup> Beyerle: To renew the general liability and associated insurance coverage through VFIS and authorize the payment to Brown & Brown Insurance for the annual premium amount, \$24,580; Passed 5-0.

**Item 6:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (November 8, 2016) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #16-029):

Due the next scheduled meeting falling on Election Day, the next meeting will be held on Tuesday, November 15<sup>th</sup>.

- Standard agenda items

**Item 7:** Announcements.

The Maricopa County Board of Supervisors (BOS) took action on September 7th to cancel the election. The BOS appointed those persons filing nomination petitions for the GCIFD board as the number of persons who filed is equal to or less than the number of board positions to be filled.

**Item 8:** Adjourn: Motion by Kalandros / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:24p.m.; Passed 5-0.

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**Minutes Approved GCIFD: November 15, 2016.**

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**C. Biggs, Board Chair**

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**S. Kalandros, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**C. Mejia, Board Member**