

GCIFD Meeting Minutes – September 12, 2017

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, September 12, 2017. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Beyerle and Cazden in attendance.

Item 1: Review and approval of the governing board meeting minutes of July 11, 2017 (GCIFD #17-025):

Motion by Beyerle / 2nd Mejia: Approve the minutes of July 11, 2017 as presented; Passed 4-0.

Item 2: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (GCIFD #17-026).

GCIFD resident Julia Smith, in attendance at the meeting, expressed interest in serving on the governing board. The Board discussed the position with Ms. Smith.

Motion by Beyerle / 2nd by Cazden: To appoint Julia Smith to a vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 4-0.

Item 3: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #17-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the July and August 2017 response reports (included in board packet). Chief Jobusch answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

Item 4: Call to the Public: None.

Item 5: Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2017 (GCIFD #17-027):

The July and August reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the

GCIFD Meeting Minutes – September 12, 2017

monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Mejia / 2nd by Beyerle: To approve the financial reports as presented; Passed 5-0.

b) Review of invoices / payables and authorization for payment (GCIFD #17-028):

The invoices were presented and there was a request for payment for the following (included in board packet for July and August PolicyLogic, LLC (\$2,380.68); Angela Bertram, CPA (\$315.00).

Motion by Mejia / 2nd by Beyerle: To approve the invoices as presented for payment; Passed 5-0.

Item 6: Consideration of engaging the firm of Angela D. Bertram, CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2017 and ending June 30, 2018 (GCIFD #17-029)

Administrative Manager Vaughn discussed the annual engagement letter from the board's CPA, Angela Bertram and recommended retention of Ms. Bertram by the GCIFD.

Motion by Cazden/2nd by Beyerle: To retain the firm of Angela Bertram, CPA for accounting services; Passed 5-0.

Item 7: Consideration on renewing the district's general liability and associated insurance and policies with VFIS of Arizona (GCIFD #17-030):

Tabled until next meeting.

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (November 14, 2017) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #17-031):

- Standard agenda items
- Insurance renewal

Item 9: Announcements.

None

Item 10: Adjourn: Motion by Smith / 2nd by Beyerle: To adjourn the meeting at 6:30p.m.; Passed 5-0.

GCIFD Meeting Minutes – September 12, 2017

Minutes Approved GCIFD: November 14, 2017.

C. Biggs, Board Chair

C. Mejia, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

J. Smith, Board Member