

# GCIFD Meeting Minutes – November 14, 2017

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Board Meeting  
Regular Session

November 14, 2017

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, November 14, 2017. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the GCIFD board was called to order at 6:00 p.m. by Clerk Mejia.

## **2. PLEDGE OF ALLEGIANCE**

Clerk Mejia led those in attendance in the Pledge of Allegiance to the U.S. Flag.

## **3. ROLL CALL**

Clerk C. Mejia and members E. Beyerle, L. Cazden and J. Smith (Absent Chair C. Biggs)

Guests – Kelly Vaughn, Administrative Manager

## **4. BUSINESS**

**Item 1:** Review and approval of the governing board meeting minutes of September 12, 2017 & September 26, 2017 (GCIFD #17-033):

Motion by Beyerle / 2<sup>nd</sup> Cazden: Approve the minutes of September 12, 2017 and September 26, 2017 as presented; Passed 4-0 (Absent – Chair Biggs).

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #17-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the September and October 2017 response reports. Chief Jobusch answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

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**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2017 (GCIFD #17-034):

The September and October reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Beyerle / 2nd by Smith: To approve the financial reports as presented; Passed 4-0 (Absent – Chair Biggs).

- b) Review of invoices / payables and authorization for payment (GCIFD #17-035):

The invoices were presented and there was a request for payment for the following (included in board packet for September and October PolicyLogic, LLC (\$2,030.89); Angela Bertram, CPA (\$315.00); Town of Gilbert (1<sup>st</sup> half of contract services) \$398,172.

Motion by Beyerle / 2<sup>nd</sup> by Smith: To approve the invoices as presented for payment; Passed 4-0 (Absent – Chair Biggs).

**Item 5:** Consideration of retaining the firm of Accounting Professionals LLC for the purpose of performing an annual review of the district's financial records for the fiscal year ending June 30, 2016 pursuant to A.R.S §48-253. (GCIFD #17-036).

Administrative Manager Vaughn presented an engagement letter and information concerning the proposal from Accounting Professionals LLC to provide financial audit services for the fiscal year ending June 30, 2017. There was general discussion by the board concerning the engagement of the firm.

Motion by Bereyle / 2<sup>nd</sup> by Cazden: To retain the firm of Accounting Professionals for financial audit services for the fiscal year ending June 30, 2017; Passed 4-0 (Absent – Chair Biggs).

**Item 6:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (January 9, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #17-037):

- Standard agenda items
- Commercial properties

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**Item 7:** Announcements.

None

**Item 8:** Adjourn: Motion by Cazden/ 2<sup>nd</sup> by Smith: To adjourn the meeting at 6:28p.m.; Passed 4-0 (Absent – Chair Biggs).

**Minutes Approved GCIFD: January 9, 2018.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**J. Smith, Board Member**