

GCIFD Meeting Minutes – January 9, 2018

Board Meeting
Regular Session

January 9, 2018

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, January 9, 2018. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

1. CALL TO ORDER

The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.

2. PLEDGE OF ALLEGIANCE

Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.

3. ROLL CALL

Chair C. Biggs Clerk C. Mejia and members E. Beyerle, L. Cazden and J. Smith

Guests – John Flynn, Consultant, Bill Whittington, legal counsel, Kelly Vaughn, Administrative Manager.

4. BUSINESS

Item 1: Review and approval of the governing board meeting minutes of November 14, 2017 (GCIFD #18-001):

Motion by Beyerle / 2nd Cazden: Approve the minutes of November 14, 2017 and as presented; Passed 5-0.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

a) Review of monthly financial reports: November and December 2017 (GCIFD #18-002):

The November and December reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included

GCIFD Meeting Minutes – January 9, 2018

in the board packet).

Motion by Mejia / 2nd by Beyerle: To approve the financial reports as presented; Passed 5-0.

b) Review of invoices / payables and authorization for payment (GCIFD #18-003):

The invoices were presented and there was a request for payment for the following (included in board packet for November and December PolicyLogic, LLC (\$2,042.28); Angela Bertram, CPA (\$292.500).

Motion by Mejia/ 2nd by Beyerle: To approve the invoices as presented for payment; Passed 5-0.

Item 5: Discussion and possible action to retain Mr. Bill Whittington as the GCIFD legal counsel (GCIFD #18-004).

Mr. Bill Whittington distributed his introduction letter and resolution to the board. Mr. Whittington reviewed with the board his legal background; he represents the Arizona Fire District Association and has represented fire districts throughout the state of Arizona.

Mr. Beyerle asked Mr. Whittington if he had a retaining or initiation fee. Mr. Whittington stated he does not have a retaining fee; he charges hourly for his time.

Motion by Smith / 2nd by Mejia: To retain Mr. Bill Whittington as the GCIFD legal counsel and approve the resolution submitted for approval by the board; Passed 5-0.

Item 6: Discussion and possible action concerning general fire code enforcement and administration within the GCIFD (GCIFD #18-005).

Mr. Whittington stated that statute requires the fire district to adopt the local jurisdiction's fire code, which the board has previously done so. The board also has an IGA with Gilbert that discusses code enforcement, inspections, and other items. The IGA currently states that the Town of Gilbert can do the GCIFD inspections, but they will not do fire code enforcement. The board needs to discuss who will do plan inspection, code compliance and code enforcement within the GCIFD. The fire code has a few provisions. One provision states that if a code violation comes to your attention, you need to have someone in place to enforce it, which is typically the fire chief. The board has adopted the 2006 version of Gilbert's fire code, and Gilbert has since updated to a 2012 fire code. Mr. Whittington is recommending amending the 2006 fire code to reflect the 2012 fire code, so it will be the same as the Town of Gilbert's and the state's fire code. The board needs to decide who will do the planned review.

The board and Mr. Whittington discussed a resident inquiry on fire code and the next

GCIFD Meeting Minutes – January 9, 2018

steps regarding this resident. Chief Jobusch stated the he would be will be the code official for the GCIFD. Chair Biggs has requested that the 2012 fire code adoption be added to the next agenda.

Motion by Mejia / 2nd by Cazden: Authority for John Flynn to make contact with property owner to make arrangements for approval of their plans for fire code compliance.

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #18-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the November and December 2017 response reports. Chief Jobusch answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

Item 7: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting March 13, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #18-006):

- Standard agenda items
- 2012 Fire Code Adoption
- Discussion of fee schedule

Item 8: Announcements.

None

Item 9: Adjourn: Motion by Cazden/ 2nd by Mejia: To adjourn the meeting at 7:15p.m.; Passed 5-0.

GCIFD Meeting Minutes – January 9, 2018

Minutes Approved GCIFD: March 13, 2018.

C. Biggs, Board Chair

C. Mejia, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

J. Smith, Board Member