

GCIFD Meeting Minutes – July 10, 2018

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 10, 2018. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Beyerle, Cazden and Smith in attendance.

Item 1: Review and approval of the governing board meeting minutes of May 8, 2018 (GCIFD #18-024):

Motion by Mejia / 2nd Smith: Approve the minutes of May 8, 2018 as presented; Passed 5-0.

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #18-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from May, June and fiscal 2018 response reports (included in board packet). Chief Jobusch discussed that May and June were ordinary months. The County Island had the busiest fiscal year that the fire department has seen in 10 years.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2018 (GCIFD #18-025):

The May reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet). June financial data was not yet available from Maricopa County and will be presented at the next meeting.

Motion by Cazden / 2nd by Beyerle: To approve the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #18-026):

The invoices were presented and there was a request for payment for the following (included in board packet for May and June); PolicyLogic, LLC

GCIFD Meeting Minutes – July 10, 2018

(\$1,994.59); Angela Bertram, CPA (\$540).

Motion by Mejia / 2nd by Beyerle: To approve the invoices as presented for payment; Passed 5-0.

Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2018/2019 Gilbert County Island Fire District revenue and expenditure budget (GCIFD #18-n/a)

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public hearing.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #18-027)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 18/19. Vaughn answered general questions from the board regarding the budget. There is a slight decrease in tax rate (proposed tax rate 1.6850). The contract cost is up from LY (\$914K TY vs \$796K LY), however the AV is also significantly higher than LY (see packet for figures.) All costs remained relatively the same except for legal/attorney services due to the upcoming renewal of the IGA. There was a discussion amongst the board on the attorney fees and Cazden did not support the budgeted increase.

Motion by Smith/ 2nd by Mejia: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and declaring such to be the budget of the Gilbert County Island Fire District; Passed 4-1. (Cazden opposed)

Item 7: Consideration of engaging the firm of Angela D. Bertram, CPA for the purposes of providing the district's accounting services for the fiscal year beginning July 1, 2018 and ending June 30, 2019 (GCIFD #18-028)

Administrative Manager Vaughn discussed the annual engagement letter from the board's CPA, Angela Bertram and recommended retention of Ms. Bertram by the GCIFD. There were no changes to the contract from last year.

Motion by Mejia/2nd by Beyerle: To retain the firm of Angela Bertram, CPA for accounting services; Passed 5-0.

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (September 11, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #18-029):

- Standard agenda items

GCIFD Meeting Minutes – July 10, 2018

- Insurance Renewal
- Election

Item 9: Announcements.

None

Item 10: Adjourn: Motion by Cazden / 2nd by Mejia: To adjourn the meeting at 6:45p.m.; Passed 5-0.

Minutes Approved GCIFD: September 11, 2018.

C. Biggs, Board Chair

C. Mejia, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

J. Smith, Board Member