

# GCIFD Meeting Minutes – November 12, 2019

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Board Meeting  
Regular Session

November 12, 2019

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, November 12, 2019. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the GCIFD board was called to order at 6:00 p.m. by Clerk Mejia.

## **2. PLEDGE OF ALLEGIANCE**

Clerk Mejia led those in attendance in the Pledge of Allegiance to the U.S. Flag.

## **3. ROLL CALL**

Clerk C. Mejia and members E. Beyerle, and L. Cazden (Absent - C. Biggs and J. Smith)

Guests – Chief Jobusch, Gilbert Fire & Rescue, Kelly Vaughn, Administrative Manager

## **4. BUSINESS**

**Item 1:** Review and approval of the governing board meeting minutes of September 10, 2019 & October 1, 2019 (GCIFD #19-032):

Motion by Cazden / 2<sup>nd</sup> Beyerle: Approve the minutes of September 10, 2019 and October 1, 2019 as presented; Passed 3-0. (Absent Biggs, Smith)

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #19-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the September and October 2019 response reports. Chief Jobusch discussed that the past two months had a typically amount of incidents for September and October.

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Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2019 (GCIFD #19-033):

The September and October reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Cazden/ 2nd by Mejia: To approve the financial reports as presented; Passed 3-0. (Absent – Biggs, Smith)

- b) Review of invoices / payables and authorization for payment (GCIFD #19-034):

The invoices were presented and there was a request for payment for the following (included in board packet for September and October PolicyLogic, LLC (\$1,879.45); Angela Bertram, CPA (\$337.50); Town of Gilbert (1<sup>st</sup> half of contract services) \$371,815.

Motion by Beyerle / 2<sup>nd</sup> by Cazden: To approve the invoices as presented for payment; Passed 3-0. (Absent – Biggs, Smith)

**Item 5:** Consideration of retaining the firm of Atlas CPA for the purpose of performing an annual review of the district's financial records for the fiscal year ending June 30, 2019 pursuant to A.R.S §48-253. (GCIFD #19-035).

Administrative Manager Vaughn presented an engagement letter and information concerning the proposal from Atlas CPA to provide financial audit services for the fiscal year ending June 30, 2019. There was general discussion by the board concerning the engagement of the firm.

Motion by Cazden / 2<sup>nd</sup> by Beyerle: To retain the firm of Atlas CPA for financial audit services for the fiscal year ending June 30, 2019; Passed 3-0. (Absent – Biggs, Smith)

**Item 6:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (January 14, 2020) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #19-036):

- Standard agenda items

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**Item 7:** Announcements.

None

**Item 8:** Adjourn: Motion by Cazden/ 2<sup>nd</sup> by Beyerle: To adjourn the meeting at 6:20p.m.; Passed 3-0. (Absent – Biggs, Smith)

**Minutes Approved GCIFD: January 14, 2020.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**J. Smith, Board Member**