

GCIFD Meeting Minutes – March 10, 2020

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 10, 2020. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Member Cazden in attendance. Chief Jobusch - Gilbert Fire Chief, Kelly Vaughn - Administrator were also in attendance. (Absent – Beyerle, Smith)

Item 1: Review and approval of the governing board meeting minutes of January 14, 2020 (GCIFD #20-005):

Motion by Mejia / 2nd Cazden: Approve the minutes of January 14, 2020 as presented; Passed 3-0. (Absent – Beyerle, Smith)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #20-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the January and February 2020 response reports (included in board packet). Chief Jobusch discussed that the past two months had typical call volume.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2020 (GCIFD #20-006):

The January and February reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Cazden / 2nd by Mejia: To approve the January and February financial reports as presented; Passed 3-0. (Absent – Beyerle and Smith)

- b) Review of invoices / payables and authorization for payment (GCIFD #20-007):

The invoices were presented and there was a request for payment for the following (included in board packet for January and February) PolicyLogic, LLC

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(\$1,980.12); Angela Bertram, CPA (\$440); Atlas CPA (\$2,500)

Motion by Mejia/ 2nd by Cazden: To approve the invoices as presented for payment; Passed 3-0. (Absent – Beyerle and Smith)

Item 5: Review and consideration of the annual financial review for fiscal year 2019 conducted pursuant to A.R.S. §48-803.E (GCIFD #20-008).

Administrative Manager reviewed the fiscal 2019 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has already been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Cazden/ 2nd by Mejia: To accept the financial review as presented; Passed 3-0. (Absent – Beyerle and Smith)

Item 6: Legislative update on current county island fire service bill (GCIFD #20-009).

Administrative Manager Vaughn gave the Board an update on legislative items related to county islands.

S1307: FIRE DISTRICTS; AMENDMENTS (Sen. Borrelli R-5, Lake Havasu) AFDA Position: SUPPORT. Summary: AFDA administrative bill which amends various sections of ARS Title 48 pertaining to fire districts. Specific to CIFD, S1307 addresses the following items:

Conforms public records requirements for CIFD to those required by all other public agencies as specified by Az. Law.

Changes the fire code adoption provision for CIFD to adopt the state fire code instead of the city's fire code. This will eliminate previous issues with fire code enforcement in the CIFD as the state fire marshal has jurisdiction, which is the practice now even though CIFD have adopted the city fire code as required by law.

S1307 status: PASSED the Senate 30-0. NEXT: Assigned to House Govt. Committee.

S1303: ANNEXATION OF TERRITORY; REQUIREMENTS (Sen. Pratt R-8, Casa Grande) League of Cities bill makes clarifications concerning the annexing of property located within county islands for legal compliance. Does not change other annexation requirements.

S1303 status: PASSED the Senate 29-0. NEXT: Assigned to House Govt. Committee.

No action required.

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Item 7: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 3, 2020 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (GCIFD #20-010).

Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are three board member positions that are up for reelection – C. Biggs, C. Mejia & J. Smith). June 8th is the first day to submit signatures. This date is earlier than previous election years.

Motion by Mejia/ 2nd by Cazden: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 3, 2020 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 3-0. (Absent – Beyerle, Smith)

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District’s next regular scheduled meeting (May 12, 2020) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #20-011):

- Standard agenda items
- Tentative Budget

Item 9: Announcements.

Julie Smith will be submitting her GCIFD Board resignation.

Item 10: Adjourn: Motion by Mejia / 2nd by Cazden: To adjourn the meeting at 6:27 p.m.; Passed 3-0. (Absent Beyerle, Smith)

Minutes Approved GCIFD: May 12, 2020.

C. Biggs, Board Chair

C. Mejia, Board Clerk

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R. Beyerle, Board Member

L. Cazden, Board Member

J. Smith, Board Member