

GCIFD Meeting Minutes – May 24, 2022

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, May 24, 2022. The meeting was held at the Southeast Regional Library – County Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Members Cazden, Farnsworth, and Payne were in attendance. Chief Jobusch - Gilbert Fire Chief, Asst. Chief Badgett, and Kelly Vaughn - Administrator were also in attendance. (Absent – Mejia)

Item 1: Review and approval of the governing board meeting minutes of March 8, 2022 (GCIFD #22-013):

Motion by Cazden / 2nd Farnsworth: Approve the minutes of March 8, 2022 as presented; Passed 4-0. (Absent – Mejia)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #22-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the February, March and April 2022 response reports (included in board packet). Chief Jobusch answered general questions from the board regarding information within the response reports.

Chief Jobusch stated that February, March and April had a typical call volume with mostly all EMS calls.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: March and April 2022 (GCIFD #22-014):

The March and April reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Payne / 2nd by Farnsworth: To approve the March and April financial reports as presented; Passed 4-0. (Absent – Mejia)

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b) Review of invoices / payables and authorization for payment (GCIFD #22-015):

The invoices were presented and there was a request for payment for the following (included in board packet for March and April) PolicyLogic, LLC (\$2,127.53); Angela Bertram, CPA (\$292.50) Town of Gilbert – 2nd half of contract services (\$423,080).

Motion by Cazden/ 2nd by Payne: To approve the invoices as presented for payment; Passed 4-0. (Absent – Mejia)

Item 5: Legislative update on any fire service bills that affect county islands. (GCIFD #22-016)

Administrative Manager Vaughn gave a legislative update to the board.

Item 6: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 19, 2022 at 6:00 p.m. local time for a public hearing prior to adoption (GCIFD #22-017).

Consultant discussed the proposed budget for FY 22/23, discussed the Town of Gilbert's fire district cost formula and answered general questions from the board regarding the budget. The contract cost with the Town of Gilbert went up from \$846.2 in FY21/22 to \$997.5 in FY 22/23. The increase is due to the increase in overall personnel and operating costs and updating outdated equipment. The tax rate is proposed to be at 1.6250.

Motion by Farnsworth/ 2nd by Payne: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 pursuant to A.R.S. §48-853; declaring such for publishing and public notice; and setting July 19, 2022 at 6:00 p.m. local time for a public hearing prior to adoption; Passed 4-0. (Absent – Mejia)

Item 7: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members (GCIFD #22-018).

Administrative Manager Vaughn discussed the upcoming election and answered general questions from the board regarding the election. There are two board member positions that are up for reelection, Leni Cazden and Linda Payne. All signatures must be in by Monday, July 11th. A minimum of 14 signatures are required.

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Motion by Farnsworth 2nd by Cazden: Consideration of noticing the Maricopa County Board of Supervisors and the Maricopa County Elections Department the district will call for an election of board members on November 8, 2022 pursuant to ARS §48-852 and ARS §16-226.A; will use the Maricopa County Elections Department to conduct the election; and to direct staff to facilitate compliance with ARS §16-227, ARS §16-228 and ARS §16-229 as required for the election of district board members; Passed 4-0. (Absent – Mejia)

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regularly scheduled meeting (July 19, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #22-019):

- Standard agenda items
- Budget Adoption
- Ratify the appointment of the new fire chief

Item 9: Announcements:

None

Item 10: Adjourn: Motion by Payne / 2nd by Cazden: To adjourn the meeting at 6:45 p.m.; Passed 4-0. (Absent – Mejia)

Minutes Approved GCIFD: July 19, 2022.

C. Biggs, Board Chair

C. Mejia, Board Clerk

L. Cazden, Board Member

J. Farnsworth, Board Member

L. Payne, Board Member