

## GCIFD Meeting Minutes – July 10, 2012

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 10, 2012. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:03 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and members Beyerle, Cazden and Mejia in attendance.

**Item 1:** Review and approval of the governing board meeting minutes of:

- a) May 8, 2012 (GCIFD #12-019).
- b) June 13, 2012 (GCIFD #12-020).

Motion by Kalandros / 2<sup>nd</sup> Beyerle: Approve the minutes of May 8 and June 13, 2012 as presented; Passed 5-0.

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #12-n/a):

- a) Monthly response and service report: Fire Chief Collin DeWitt presented the information from the May and June 2012 response report (included in board packet). Chief DeWitt answered general questions from the board regarding information within the response reports.

Discussion only – no action taken.

**Item 3:** Call to the Public:

None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2012 (GCIFD #12-021):

The May and June (reconciled) finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was detailed finance information prepared by the district CPA for the months of May and June (finance reports included in the board packet).

Discussion only – no action taken.

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b) Review of invoices / payables and authorization for payment (GCIFD #12-022):

The invoices were presented and there was a request for payment for the following (included in board packet for May and June); Town of Gilbert (\$105,524.55); Steve Kalandros (\$145.06); PolicyLogic, LLC (\$1,827.00); Angela Bertram, CPA (\$202.50).

Motion by Beyerle / 2<sup>nd</sup> by Cazden: To approve the invoices as presented for payment; Passed 5-0.

**Item 5:** Public Hearing in accordance with A.R.S. § 48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2012 / 2013 Gilbert County Island Fire District revenue and expenditure budget (GCIFD # -n/a):

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2012 and ending June 30, 2013 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #12-023):

Consultant Flynn reviewed the budget documents provided within the board packet: FY 12/13 final proposed budget to tentative and prior year comparative; and discussed the year end fund balance and the changes made to the proposed final budget reflecting the adjustments for year end fund balance as required.

Flynn reviewed revenues and expenditures with the board, along with estimates for next fiscal year end balances.

Motion Mejia / 2<sup>nd</sup> Cazden: To adopt the revenue and expenditure budget as presented as the GCIFD budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013; and directing the consultant to make the required submittals and notifications as required by law; Passed 5-0.

**Item 7:** Consideration of engaging the firm of Angela D. Bertram, CPA for the purpose of providing the district's accounting services for the fiscal year beginning July 1, 2012 and ending June 30, 2013 (GCIFD #12-024):

Consultant Flynn discussed the annual engagement letter from the board's CPA, Angela Bertram and recommended retention of Ms. Bertram by the GCIFD.

Motion by R. Kalandros / 2<sup>nd</sup> by Cazden: To retain the firm of Angela Bertram, CPA for accounting services; Passed 5-0.

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**Item 8:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (September 11, 2012) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #12-025):

- Insurance renewal
- Standard agenda items

**Item 9:** Announcements: None.

**Item 10:** Adjourn: Motion by Kalandros / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:32 p.m.; Passed 5-0.

**Minutes Approved GCIFD: September 11, 2012.**

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**C. Biggs, Board Chair**

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**Steve Kalandros, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**C. Mejia, Board Member**