

## GCIFD Meeting Minutes – July 9, 2013

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 9, 2013. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:03 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Kalandros and members Mejia and Beyerle in attendance (Cazden absent).

**Item 1:** Review and approval of the governing board meeting minutes of May 14, 2013 (GCIFD #13-017):

Motion by Kalandros / 2<sup>nd</sup> Mejia: Approve the minutes of May 14, 2013 as presented; Passed 4-0 (Cazden absent).

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #12-n/a):

- a) Monthly response and service report: Assistant Fire Chief Vance Gray presented the information from the May and June 2013 response report (included in board packet). Chief Gray answered general questions from the board regarding information within the response reports.
- b) GIS Update: Chief Gray addressed the board concerning the GIS system and provided a general status update.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2013 (GCIFD #13-018):

The May and June (May only reconciled) finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was detailed finance report information prepared by the district CPA (finance reports included in the board packet).

Discussion only – no action taken.

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b) Review of invoices / payables and authorization for payment (GCIFD #12-019):

The invoices were presented and there was a request for payment for the following (included in board packet for May and June); Town of Gilbert (\$111,792.80); PolicyLogic, LLC (\$1,490.96); Angela Bertram, CPA (\$202.50); Steve Kalandros (\$129.81).

Motion by Beyerle / 2<sup>nd</sup> by Mejia: To approve the invoices as presented for payment; Passed 4-0 (Cazden absent).

**Item 5:** Public Hearing in accordance with A.R.S. § 48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2013 / 2014 Gilbert County Island Fire District revenue and expenditure budget (GCIFD # -n/a):

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public hearing.

**Item 6:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2013 and ending June 30, 2014 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #12-20):

Consultant Flynn reviewed the budget documents provided within the board packet: FY 13/14 final proposed budget to tentative and prior year comparative; and discussed the year end fund balance and the changes made to the proposed final budget reflecting the adjustments for year end fund balance and tax levy as required.

Flynn reviewed revenues and expenditures with the board, along with estimates for next fiscal year end balances along with detail on the fire services contract with the Town of Gilbert (methodology / contract detail provided in board packet).

Motion Kalandros / 2<sup>nd</sup> Beyerle: To adopt the revenue and expenditure budget as presented as the GCIFD budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014; and directing the consultant to make the required submittals and notifications as required by law; Passed 4-0 (Cazden absent).

**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (September 10, 2013) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #13-021):

- Insurance renewal
- Standard agenda items

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**Item 7:** Announcements: Chief Gray provided notice on the GFD involvement with Yarnell Hill wildfire and providing services to City of Prescott.

**Item 8:** Adjourn: Motion by Kalandros / 2<sup>nd</sup> by Mejia: To adjourn the meeting at 6:50 p.m.; Passed 4-0 (Cazden absent).

**Minutes Approved GCIFD: September 10, 2013.**

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**C. Biggs, Board Chair**

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**S. Kalandros, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**C. Mejia, Board Member**