

GCIFD Meeting Minutes – May 8, 2012

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, May 8, 2012. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Clerk Biggs.
- B. Clerk Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Clerk Biggs and members Beyerle, Cazden and Kalandros in attendance (one vacancy).

Item 1: Review and approval of the governing board meeting minutes of March 13, 2012 (GCIFD #12-011):

Motion by Beyerle / 2nd Cazden: Approve the minutes of March 13, 2012 as presented; Passed 4-0 (one vacancy).

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #12-n/a):

- a) Monthly response and service report: Fire Chief Collin DeWitt presented the information from the March and April 2012 response report (included in board packet). Chief DeWitt answered general questions from the board regarding information within the response report. Chief DeWitt advised the board he would provide an EPCR demonstration at the July meeting.

Discussion only – no action taken.

Item 3: Call to the Public:

None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2012 (GCIFD #12-012):

The March and April (reconciled) finance reports from Maricopa County were presented and reviewed by Consultant Flynn, as was detailed finance information prepared by the district CPA for the months of March and April (finance reports included in the board packet).

Discussion only – no action taken.

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b) Review of invoices / payables and authorization for payment (GCIFD #12-013):

The invoices were presented and there was a request for payment for the following (included in board packet for March and April); Town of Gilbert (\$85,081.71); PolicyLogic, LLC (\$947.90); Angela Bertram, CPA (\$202.50).

Motion by Kalandros / 2nd by Beyerle: To approve the invoices as presented for payment; Passed 4-0 (one vacancy).

Item 5: Consideration of establishing a tentative revenue and expenditure budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013 pursuant to A.R.S. §48-805.A.2; declaring such for publishing and public notice; and setting July 10, 2012 at 6:00 p.m. local time for a public hearing prior to adoption (GCIFD #12-014):

Consultant Flynn reviewed the budget documents provided within the board packet: FY 12/13 tentative budget to prior year comparative; fire service costing methodology; GFD detailed fire budget and cost calculation; and February 2012 Levy Limit Worksheet.

Flynn reviewed the proposed tentative budget developed subsequent to submittal of the GFD budget by the Town. Nicole Daily, Town of Gilbert Budget Manager was in attendance and discussed with the board the various fire budget cost components.

Flynn reviewed revenues and expenditures with the board, along with estimates for year end balances. The fire protection services cost formula was reviewed and discussed. Flynn advised the budget would be adjusted once the Town adopts their final budget for the fire department and to address end of year general fund cash balance.

Motion Kalandros / 2nd Cazden: To adopt the proposed revenue and expenditure budget as the GCIFD Tentative Budget in the amounts presented; to direct staff to post and publish the budget as required by law; and to set the regularly scheduled GCIFD meeting on July 10, 2012 as the day for the public hearing prior to adoption of the final budget; Passed 4-0 (one vacancy).

Item 6: Consideration of filling a vacancy on the GCIFD governing board pursuant to A.R.S. §48-803.B (GCIFD #12-015):

Consultant Flynn reviewed the statutory requirements with the board for filling the current vacancy. Mr. Carlos Mejia, a county island resident was in attendance and was willing to fill the board vacancy.

Motion by Cazden / 2nd Kalandros: To appoint Mr. Mejia to fill the remainder of the term of office vacated by Chair Sale; Passed 4-0 (one vacancy).

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Item 7: Election of a chair and clerk of the GCIFD governing board pursuant to A.R.S. §48-803.E (GCIFD #12-016):

Consultant Flynn reviewed the statutory requirements with the board for the appointment of a chair to fill the current vacancy.

Motion by Cazden / 2nd Beyerle: To appoint Cindy Biggs to the position of Board Chair and Steve Kalandros to the position of Board Clerk; Passed 4-0 (one vacancy).

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (July 10, 2012) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #12-017):

- Public hearing and budget adoption
- EPCR demonstration
- Standard agenda items

Item 8: Announcements: None.

Item 9: Adjourn: Motion by Kalandros / 2nd by Cazden: To adjourn the meeting at 6:48 p.m.; Passed 4-0 (one vacancy).

Minutes Approved GCIFD: July 10, 2012.

C. Biggs, Board Chair

Steve Kalandros, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

C. Mejia, Board Member