

GCIFD Meeting Minutes – March 13, 2018

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 13, 2018. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs and Members Beyerle, Cazden, Smith in attendance. (Absent – Clerk Mejia) Chief Jobusch - Gilbert Fire Chief, John Flynn - Consultant, Kelly Vaughn - Administrator were also in attendance.

Item 1: Review and approval of the governing board meeting minutes of January 9, 2018 (GCIFD #18-008):

Motion by Beyerle / 2nd Cazden: Approve the minutes of January 9, 2018 as presented; Passed 4-0. (Absent – Mejia)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #18-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the January and February 2018 response reports (included in board packet). Chief Jobusch mentioned that January and February had fairly typical EMS/Fire calls for those months.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2018 (GCIFD #18-009):

The January and February reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Beyerle / 2nd by Cazden: To approve the January and February financial reports as presented; Passed 4-0. (Absent – Mejia)

- b) Review of invoices / payables and authorization for payment (GCIFD #18-010):

The invoices were presented and there was a request for payment for the following (included in board packet for January and February) PolicyLogic, LLC

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(\$2,085.18); Angela Bertram, CPA (\$382.50); Boyle, Pecharich, Cline, Whittington & Stallings, PLLC (\$4,000).

Motion by Smith/ 2nd by Beyerle: To approve the invoices as presented for payment; Passed 4-0. (Absent – Mejia)

Item 5: Review and consideration of the annual financial review for fiscal year 2017 conducted pursuant to A.R.S. §48-803.E (GCIFD #18-011).

Administrative Manager reviewed the fiscal 2017 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has already been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Smith/ 2nd by Beyerle: To accept the financial review as presented; Passed 4-0. (Absent – Mejia)

Item 6: Consideration of adopting the 2012 International Fire Code and fire code amendments as adopted by the Gilbert Town Council as required pursuant to §48-853.A.6. (GCIFD #18-012):

Chief Jobusch discussed that there were not a lot of changes to the 2012 International Fire Code from the previous version. There were a few updates to hydrant specifications and security gate requirements, and prohibition of airborne lanterns. Sprinkler systems for commercial properties still had a requirement for more than zero square feet. The current IGA between the Gilbert County Island Fire District and the Town of Gilbert already mentions the 2012 fire code. Chief Jobusch and John Flynn answered questions from the board.

Motion by Cazden/ 2nd by Beyerle: To adopt the 2012 International Fire Code and fire code amendments as adopted by the Gilbert Town Council as required pursuant to §48-853.A.6.; Passed 4-0. (Absent – Mejia)

Item 7: Consideration of developing a fee schedule. (GCIFD #18-013):

Tabled until next meeting.

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 8, 2018) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #18-014):

- Standard agenda items
- Tentative Budget
- Fee Schedule
- Call to election

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- IGA

Item 9: Announcements.

None

Item 10: Adjourn: Motion by Cazden / 2nd by Beyerle: To adjourn the meeting at 6:49p.m.; Passed 4-0. (Absent – Mejia)

Minutes Approved GCIFD: May 8, 2018.

C. Biggs, Board Chair

C. Mejia, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

J. Smith, Board Member