

GCIFD Meeting Minutes – November 13, 2018

Board Meeting
Regular Session

November 13, 2018

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, November 13, 2018. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

1. CALL TO ORDER

The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.

2. PLEDGE OF ALLEGIANCE

Clerk Mejia led those in attendance in the Pledge of Allegiance to the U.S. Flag.

3. ROLL CALL

Chair C. Biggs, Clerk C. Mejia and members E. Beyerle, L. Cazden and J. Smith

Guests – Kelly Vaughn, Administrative Manager

4. BUSINESS

Item 1: Review and approval of the governing board meeting minutes of September 11, 2018 & September 27, 2018 (GCIFD #18-037):

Motion by Cazden / 2nd Beyerle: Approve the minutes of September 11, 2018 and September 27, 2018 as presented; Passed 5-0.

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #18-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the September and October 2018 response reports. Chief Jobusch discussed that the past two months had a typically amount of incidents for September and October. There is a new station that just opened east of Higley, which covers a large portion of the county island.

Discussion only – no action taken.

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Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2018 (GCIFD #18-038):

The September and October reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Beyerle / 2nd by Mejia: To approve the financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #18-039):

The invoices were presented and there was a request for payment for the following (included in board packet for September and October PolicyLogic, LLC (\$1,726.90); Angela Bertram, CPA (\$600.00); Town of Gilbert (1st half of contract services) \$456,953.

Motion by Beyerle / 2nd by Cazden: To approve the invoices as presented for payment; Passed 5-0.

Item 5: Consideration of retaining the firm of Atlas CPA (formerly Accounting Professionals LLC) for the purpose of performing an annual review of the district's financial records for the fiscal year ending June 30, 2018 pursuant to A.R.S §48-253. (GCIFD #18-040).

Administrative Manager Vaughn presented an engagement letter and information concerning the proposal from Atlas CPA to provide financial audit services for the fiscal year ending June 30, 2018. There was general discussion by the board concerning the engagement of the firm.

Motion by Cazden / 2nd by Mejia: To retain the firm of Atlas CPA for financial audit services for the fiscal year ending June 30, 2018; Passed 5-0.

Item 6: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (January 8, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #18-041):

- Standard agenda items

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Item 7: Announcements.

None

Item 8: Adjourn: Motion by Mejia/ 2nd by Cazden: To adjourn the meeting at 6:22p.m.; Passed 5-0 .

Minutes Approved GCIFD: January 8, 2019.

C. Biggs, Board Chair

C. Mejia, Board Clerk

R. Beyerle, Board Member

L. Cazden, Board Member

J. Smith, Board Member