

## GCIFD Meeting Minutes – March 19, 2019

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 19, 2019. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:02 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Beyerle, Cazden, Smith in attendance. Chief Jobusch - Gilbert Fire Chief, Kelly Vaughn - Administrator were also in attendance.

**Item 1:** Review and approval of the governing board meeting minutes of January 8, 2019 (GCIFD #19-005):

Motion by Mejia / 2<sup>nd</sup> Smith: Approve the minutes of January 8, 2019 as presented; Passed 5-0.

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #19-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the January and February 2019 response reports (included in board packet). Chief Jobusch mentioned that there was one house fire with extensive damage.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2019 (GCIFD #19-006):

The January and February reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Beyerle / 2<sup>nd</sup> by Mejia: To approve the January and February financial reports as presented; Passed 5-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #19-007):

The invoices were presented and there was a request for payment for the following (included in board packet for January and February) PolicyLogic, LLC

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(\$1,705.36); Angela Bertram, CPA (\$405); Atlas CPA (\$1,500)

Motion by Cazden/ 2<sup>nd</sup> by Beyerle: To approve the invoices as presented for payment; Passed 5-0.

**Item 5:** Review and consideration of the annual financial review for fiscal year 2018 conducted pursuant to A.R.S. §48-803.E (GCIFD #19-008).

Administrative Manager reviewed the fiscal 2018 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has already been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Smith/ 2<sup>nd</sup> by Cazden: To accept the financial review as presented; Passed 5-0.

**Item 6:** Consideration of notifying the Town of Gilbert with intent to renew the intergovernmental agreement for the provision of fire protection services between the Town of Gilbert and the Gilbert County Island Fire District. (GCIFD #19-009):

Administrative Manager Vaughn reviewed that the Board needs to discuss if they would like to renew the IGA with the Town of Gilbert. If the board moves forward, the Board Chair will sign a letter to the Town of Gilbert stating the intent to renew the IGA. There was a general discussion that the board is in favor of renewing the IGA contract with the Town of Gilbert for fire and emergency services.

Motion by Smith/ 2<sup>nd</sup> by Beyerle: To send a letter to the Town of Gilbert stating the intent to renew an extension to the intergovernmental agreement for the provision of fire protection services between the Town of Gilbert and the Gilbert County Island Fire District; Passed 5-0.

**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 14, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #19-010):

- Standard agenda items
- Tentative Budget
- IGA

**Item 8:** Announcements.

None

**Item 9:** Adjourn: Motion by Mejia / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:30 p.m.; Passed 5-0.

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**Minutes Approved GCIFD: May 14, 2019.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**J. Smith, Board Member**