

## GCIFD Meeting Minutes – September 10, 2019

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, September 10, 2019. The meeting was held at the Southeast Regional Library – County Meeting Room, located at 775 N. Greenfield Road, Gilbert, AZ.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:03 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Beyerle in attendance. (Absent - Cazden and Smith) Guests: Administrative Manager Vaughn

**Item 1:** Review and approval of the governing board meeting minutes of July 23, 2019 (GCIFD #19-025):

Motion by Beyerle / 2<sup>nd</sup> Mejia: Approve the minutes of July 23, 2019 as presented; Passed 3-0. (Absent – Cazden, Smith)

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #19-n/a):

- a) Monthly response and service report: Fire Chief Jobusch was not in attendance, but provided the information from the July and August 2019 response reports in the board packets. The board can contact Chief Jobusch with any questions.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: June, July and August 2019 (GCIFD #19-026):

The June, July and August reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet). For the June financials, the interest expense was not yet reported by the Maricopa County Treasurer's Office until late July. The updated June financials are included in the board packet.

Motion by Mejia / 2<sup>nd</sup> by Beyerle: To approve the financial reports as presented; Passed 3-0. (Absent – Cazden, Smith)

- b) Review of invoices / payables and authorization for payment (GCIFD #19-027):

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The invoices were presented and there was a request for payment for the following (included in board packet for July and August PolicyLogic, LLC (\$1,916.89); Angela Bertram, CPA (\$450.00).

Motion by Mejia / 2<sup>nd</sup> by Beyerle: To approve the invoices as presented for payment; Passed 3-0. (Absent – Cazden, Smith)

**Item 5:** Consideration on renewing the district's general liability and associated insurance and policies with Brown & Brown Insurance (VFIS of Arizona) (GCIFD #19-028):

Board tabled item until next meeting.

**Item 6:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (November 12, 2019) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #19-029):

- Insurance Renewal
- Standard agenda items

**Item 7:** Announcements.

None

**Item 8:** Adjourn: Motion by Mejia / 2<sup>nd</sup> by Beyerle: To adjourn the meeting at 6:22p.m.; Passed 3-0. (Absent Cazden, Smith)

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**Minutes Approved GCIFD: November 12, 2019.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**

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**J. Smith, Board Member**