

## GCIFD Meeting Minutes – March 9, 2021

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 9, 2021. The meeting was held via teleconference due to COVID-19 concerns. The Arizona Attorney General has authorized teleconferencing for public meetings during the COVID-19 pandemic.

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:02 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Beyerle and Cazden were in attendance. Chief Jobusch - Gilbert Fire Chief, Kelly Vaughn - Administrator were also in attendance.

**Item 1:** Review and approval of the governing board meeting minutes of January 12, 2021 (GCIFD #21-006):

Motion by Cazden / 2<sup>nd</sup> Mejia: Approve the minutes of January 12, 2021 as presented; Passed 4-0.

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #21-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the January and February 2021 response reports (included in board packet). Chief Jobusch discussed the last two months were mostly medical calls and were slightly busier than normal.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2021 (GCIFD #21-007):

The January and February reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Cazden / 2<sup>nd</sup> by Beyerle: To approve the January and February financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #21-008):

The invoices were presented and there was a request for payment for the

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following (included in board packet for January and February) PolicyLogic, LLC (\$2,058.50); Angela Bertram, CPA (\$382.50); SC Audit & Accounting Solutions (\$1,500)

Motion by Cazden/ 2<sup>nd</sup> by Mejia: To approve the invoices as presented for payment; Passed 4-0.

**Item 5:** Review and consideration of the annual financial review for fiscal year 2020 conducted pursuant to A.R.S. §48-803.E (GCIFD #21-009).

Administrative Manager reviewed the fiscal 2020 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Cazden/ 2<sup>nd</sup> by Mejia: To accept the financial review as presented; Passed 4-0.

**Item 6:** Legislative update on current county island fire service bill (GCIFD #21-010).

Administrative Manager Vaughn gave the Board an update on legislative items related to county islands.

S1351se: FIRE DISTRICTS; AMENDMENTS (Sen. Borrelli, R-5 Lake Havasu) LAST ACTION: 3/1 PASSED Senate Third Read 28-1. NEXT: HEARING: House Government & Elections - Wednesday 03/10/21 at 9:00AM, House Rm. 1 (S1351 makes various changes to fire district administrative and governance statutes) CIFD IMPACT:

1. Removes requirement for CIFI to adopt city's fire code and changes CIFI to the state fire code. The state fire marshal has jurisdiction in county islands.
2. Removes requirement to keep permanent public records in an approved electronic format (because there isn't one), and requires CIFI to adhere to public records requirements of the State Library, Records and Archives (which is what we do now).
3. Makes a technical correction on budget publishing requirements.

S1659se: FIRE DISTRICT ANNUAL BUDGET; SUMMARY (Sen. Leach, R-11 Oro Valley) ACTION: 2/18 PASSED Senate Third Read 30-0. NEXT: HEARING: House Ways & Means – Wednesday 3/10/21 at 9:00AM, House Rm 2 (S1659 is an ATRA sponsored measure to make fire district budget reporting consistent with city and county requirements) CIFI IMPACT:

1. Requires the CIFI adhere to budget reporting requirements consistent with those for cities and counties and the auditor general establishes the forms and process for budget reporting.

No action required.

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**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 11, 2021) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #21-011):

- Standard agenda items
- Tentative Budget

**Item 8:** Announcements.

None

**Item 9:** Adjourn: Motion by Mejia / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:27 p.m.; Passed 4-0.

**Minutes Approved GCIFD: May 11, 2021.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**R. Beyerle, Board Member**

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**L. Cazden, Board Member**