

## GCIFD Meeting Minutes – March 8, 2022

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 8, 2022. The meeting was held at the Southeast Regional Library – County Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Cazden and Farnsworth were in attendance. Chief Jobusch - Gilbert Fire Chief, Kelly Vaughn - Administrator were also in attendance.

**Item 1:** Review and approval of the governing board meeting minutes of January 11, 2022 (GCIFD #22-006):

Motion by Cazden / 2<sup>nd</sup> Mejia: Approve the minutes of January 11, 2022 as presented; Passed 4-0.

**Item 2:** Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (GCIFD #22-007).

GCIFD resident Linda Payne is interested in the interim fire board position. Mrs. Payne stated she is interested in serving on the county island fire board.

Motion by Biggs/ 2<sup>nd</sup> by Cazden: To appoint an interim member to a vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 4-0.

**Item 3:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #22-n/a):

- a) Monthly response and service report: Fire Chief Jobusch presented the information from the January 2022 response reports (included in board packet). Chief Jobusch. The reports for February were not yet available.

Discussion only – no action taken.

**Item 4:** Call to the Public: None.

**Item 5:** Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2022 (GCIFD #22-008):

The January and February reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

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Motion by Cazden / 2nd by Mejia: To approve the January and February financial reports as presented; Passed 5-0.

b) Review of invoices / payables and authorization for payment (GCIFD #22-009):

The invoices were presented and there was a request for payment for the following (included in board packet for January and February) PolicyLogic, LLC (\$2,307.46); Angela Bertram, CPA (\$382.50); SC Audit & Accounting Solutions (\$1,575)

Motion by Farnsworth/ 2<sup>nd</sup> by Payne: To approve the invoices as presented for payment; Passed 5-0.

**Item 6:** Review and consideration of the annual financial review for fiscal year 2021 conducted pursuant to A.R.S. §48-803.E (GCIFD #22-010).

Administrative Manager reviewed the fiscal 2021 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Payne/ 2<sup>nd</sup> by Cazden: To accept the financial review as presented; Passed 5-0.

**Item 7:** Legislative update on current county island fire service bill (GCIFD #22-011).

Administrative Manager Vaughn gave the Board an update on legislative items related to county islands.

H2412: OPEN MEETINGS; DIGITAL RECORDINGS – If this bill passes all meetings must have digital recordings that must be able to be publicly accessed for every meeting. It was discussed that it would be costly for the district to house all the digital recordings.

**Item 8:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 10, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #22-01):

- Standard agenda items
- Tentative Budget
- Call to Election

**Item 9:** Announcements.

None

**Item 10:** Adjourn: Motion by Farnsworth / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:43 p.m.; Passed 5-0.

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**Minutes Approved GCIFD: May 24, 2022.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**L. Cazden, Board Member**

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**J. Farnsworth, Board Member**

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**Linda Payne, Board Member**