

## GCIFD Meeting Minutes – July 19, 2022

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 19, 2022. . The meeting was held at the Southeast Regional Library – County Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs, Clerk Mejia and Members Cazden and Farnsworth were in attendance. (Absent – Payne)

**Item 1:** Review and approval of the governing board meeting minutes of May 24, 2022 (GCIFD #22-0020):

Motion by Cazden/ 2<sup>nd</sup> Mejia: Approve the minutes of May 24, 2022 as presented; Passed 4-0. (Absent – Payne)

**Item 2:** Ratification of the appointment of the Town of Gilbert Fire Chief through the fire services intergovernmental agreement as the fire chief of the district pursuant to ARS §48-853.A.4 (GCIFD #22-021).

The new Fire Chief Rob Duggan introduced himself to the board.

Motion by Mejia/ 2<sup>nd</sup> Cazden: Approve ratify the appointment of the Town of Gilbert Fire Chief through the fire services intergovernmental agreement as the fire chief of the district pursuant to ARS §48-853.A.; Passed 4-0. (Absent – Payne)

**Item 3:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #22-n/a):

- a) Monthly response and service report: Fire Chief Duggan presented the information from the May and June 2022 response reports. Chief Duggan reported there were no exceptional events. Gilbert will be using a new management system, Image Trend. The reports moving forward will look a little different.

Discussion only – no action taken.

**Item 4:** Call to the Public: None.

**Item 5:** Consideration of district financial matters:

- a) Review of monthly financial reports: May and June 2022 (GCIFD #22-023):

The May and June reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the

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monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Farnsworth / 2nd by Cazden: To approve the financial reports as presented; Passed 4-0. (Absent – Payne)

b) Review of invoices / payables and authorization for payment (GCIFD #22-024):

The invoices were presented and there was a request for payment for the following (included in board packet for May and June); PolicyLogic, LLC (\$1,924.74); Angela Bertram, CPA (\$292.50).

Motion by Mejia / 2<sup>nd</sup> by Cazden: To approve the invoices as presented for payment; Passed 4-0. Absent – Payne)

**Item 6:** Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer's comments on the proposed fiscal year 2022/2023 Gilbert County Island Fire District revenue and expenditure budget (GCIFD #22-n/a)

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public meeting.

**Item 7:** Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #22-025)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 22/23. The contract cost from the Town of Gilbert is \$997,463 The proposed tax levy is \$858K, with a tax rate of 1.6307. Chief Duggan discussed some of the main drivers of the increase in contract cost: increase in the cost of personnel and operating costs.

Motion by Farnsworth / 2<sup>nd</sup> by Mejia: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023 and declaring such to be the budget of the Gilbert County Island Fire District; Passed 4-0. (Absent – Payne)

**Item 8:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (September 13, 2022) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #22-026):

- Standard agenda items
- Insurance Renewal

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**Item 9:** Announcements.

None

**Item 10:** Adjourn: Motion by Mejia / 2<sup>nd</sup> by Cazden: To adjourn the meeting at 6:31 p.m.; Passed 4-0. (Absent – Payne)

**Minutes Approved GCIFD: September 13, 2022.**

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**C. Biggs, Board Chair**

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**D. Mejia, Board Clerk**

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**L. Cazden, Board Member**

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**J. Farnsworth, Board Member**

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**L. Payne, Board Member**