

# GCIFD Meeting Minutes – January 10, 2023

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Board Meeting  
Regular Session

January 10, 2023

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, January 10, 2023. The meeting was held at the Southeast Regional Library – County Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.

## **2. PLEDGE OF ALLEGIANCE**

Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.

## **3. ROLL CALL**

Chair C. Biggs and members Farnsworth and Payne. (Mejia and Cazden – Absent)

Guests – Kelly Vaughn, Administrative Manager, Chief Duggan

## **4. BUSINESS**

**Item 1:** Consideration of electing a chair and clerk of the Gilbert County Island Fire District's governing board pursuant to A.R.S. §48-803(E) (GCIFD #23-001)

There was a general discussion about the chair and clerk positions.

Motion by Farnsworth / 2<sup>nd</sup> by Payne to elect Cindy Biggs as the board chair; Passed 3-0. (Absent Mejia and Cazden)

Motion by Payne / 2<sup>nd</sup> by Farnsworth to elect Carlos Mejia as the board clerk; Passed 3-0. (Absent Mejia and Cazden)

**Item 2:** Review and approval of the governing board meeting minutes of November 15, 2022. (GCIFD #23-002):

Motion by Payne/ 2<sup>nd</sup> Farnsworth: Approve the minutes of November 15, 2022 as presented; Passed 3-0. (Absent Mejia and Cazden)

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**Item 3:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #23-n/a):

- a) Monthly response and service report: Chief Duggan stated the reports in the packet are not reporting the correct call volume. The reports will be corrected for the next meeting. However, there were a normal amount of calls.

Discussion only – no action taken

**Item 4:** Call to the Public: None.

**Item 5:** Consideration of district financial matters:

- a) Review of monthly financial reports: November and December 2022 (GCIFD #23-003):

The November and December reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Payne/ 2nd by Farnsworth: To approve the financial reports as presented; Passed 3-0. (Absent Mejia and Cazden)

- b) Review of invoices / payables and authorization for payment (GCIFD #23-004):

The invoices were presented and there was a request for payment for the following (included in board packet for November and December PolicyLogic, LLC (\$1,642.87); Angela Bertram, CPA (\$325).

Motion by Farnsworth/ 2nd by Payne: To approve the invoices as presented for payment; Passed 3-0. (Absent Mejia and Cazden)

**Item 6:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (March 14, 2023) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #23-005):

- Standard agenda items
- Legislative Update

**Item 7:** Announcements.

None

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**Item 8:** Adjourn: Motion by Farnsworth/ 2<sup>nd</sup> by Payne: To adjourn the meeting at 6:25 p.m.; Passed 3-0. (Absent Mejia and Cazden)

**Minutes Approved GCIFD: March 14, 2023.**

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**C. Biggs, Board Chair**

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**C. Mejia, Board Clerk**

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**L. Cazden, Board Member**

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**J. Farnsworth, Board Member**

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**L. Payne, Board Member**