

# GCIFD Meeting Minutes – November 14, 2023

---

Board Meeting  
Regular Session

November 14, 2023

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, November 14, 2023. The meeting was held at the Southeast Regional Library – Twain Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

## **1. CALL TO ORDER**

The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.

## **2. PLEDGE OF ALLEGIANCE**

Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.

## **3. ROLL CALL**

Board Chair C. Biggs and members J. Farnsworth & L. Payne. Absent – Clerk C. Mejia & L. Cazden

Guests – Chief Duggan, Gilbert Fire & Rescue, Kelly Vaughn, Administrative Manager

## **4. BUSINESS**

**Item 1:** Review and approval of the governing board meeting minutes of September 25, 2023 (GCIFD #23-030):

Motion by Payne/ 2<sup>nd</sup> Farnsworth: Approve the minutes of September 25, 2023 as presented; Passed 3-0. (Absent – Mejia & Cazden)

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #23-n/a):

- a) Monthly response and service report: Fire Chief Duggan presented the information from the September 2023 response reports. The October reports were not presented due to the reports not pulling in the correct information. Chief Duggan discussed that the call volume has been consistent compared to other months. The new electric truck was also discussed.

Discussion only – no action taken.

## GCIFD Meeting Minutes – November 14, 2023

---

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2023 (GCIFD #23-031):

The September and October reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Payne/ 2nd by Farnsworth: To approve the financial reports as presented; Passed 3-0. (Absent – Mejia & Cazden)

- b) Review of invoices / payables and authorization for payment (GCIFD #23-032):

The invoices were presented and there was a request for payment for the following (included in board packet for September and October PolicyLogic, LLC (\$1,694.04); Angela Bertram, CPA (\$350.00); Town of Gilbert (1<sup>st</sup> half of contract services) \$522,492.50.

Motion by Payne 2nd by Farnsworth: To approve the invoices as presented for payment; Passed 3-0. (Absent – Mejia & Cazden)

**Item 5:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (January 9, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #23-033):

- Standard agenda items

**Item 6:** Announcements.

Due to a conflict in January, the new meeting date will be January 16, 2024 @ 6pm.

**Item 7:** Adjourn: Motion by Farnsworth/ 2<sup>nd</sup> by Payne: To adjourn the meeting at 6:18p.m.; Passed 3-0. (Absent – Mejia & Cazden)

GCIFD Meeting Minutes – November 14, 2023

---

Minutes Approved GCIFD: January 16, 2024.

---

C. Biggs, Board Chair

---

C. Mejia, Board Clerk

---

L. Cazden, Board Member

---

J. Farnsworth, Board Member

---

L. Payne, Board Member

---