

GCIFD Meeting Minutes – March 12, 2024

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 12, 2024. The meeting was held at the Southeast Regional Library – Twain Conference Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs and Members Cazden, Farnsworth and Payne were in attendance. (Mejia – Absent) Kelly Vaughn - Administrator was also in attendance.

Item 1: Review and approval of the governing board meeting minutes of January 16, 2024 (GCIFD #24-005):

Motion by Cazden / 2nd Payne: Approve the minutes of January 16, 2024 as presented; Passed 4-0. (Absent – Mejia)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #24-n/a):

- a) Monthly response and service report: The Chief was not able to attend the meeting, however the January and February 2024 incident reports were included in the board packet.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: January and February 2024 (GCIFD #24-006):

The January and February reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Farnsworth / 2nd by Cazden: To approve the January and February financial reports as presented; Passed 4-0. (Absent – Mejia)

- b) Review of invoices / payables and authorization for payment (GCIFD #24-007):

The invoices were presented and there was a request for payment for the following (included in board packet for January and February) PolicyLogic, LLC (\$2,068.66); Angela Bertram, CPA (\$500); SC Audit & Accounting Solutions (\$3,000).

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Motion by Payne/ 2nd by Farnsworth: To approve the invoices as presented for payment; Passed 4-0. (Absent – Mejia)

Item 5: Review and consideration of the annual financial review for fiscal year 2023 conducted pursuant to A.R.S. §48-803.E (GCIFD #24-008).

Administrative Manager reviewed the fiscal 2023 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Cazden/ 2nd by Payne: To accept the financial review as presented; Passed 4-0. (Absent – Mejia)

Item 6: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 14, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #24-009):

- Standard agenda items
- Tentative Budget
- IGA Renewal
- Call to election

Item 7: Announcements.

None

Item 8: Adjourn: Motion by Cazden / 2nd by Farnsworth: To adjourn the meeting at 6:23 p.m.; Passed 4-0. (Absent – Mejia)

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Minutes Approved GCIFD: May 14, 2024.

C. Biggs, Board Chair

C. Mejia, Board Clerk

L. Cazden, Board Member

J. Farnsworth, Board Member

L. Payne, Board Member