

GCIFD Meeting Minutes – July 9, 2024

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, July 9, 2024. The meeting was held at the Southeast Regional Library – Twain Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs and Members Cazden, Farnsworth, and Payne were in attendance. (Absent – Mejia)

Item 1: Review and approval of the governing board meeting minutes of May 14, 2024 and June 12, 2024 (GCIFD #24-019):

Motion by Cazden/ 2nd Farnsworth: Approve the minutes of May 14, 2024 and June 12, 2024 as presented; Passed 4-0. (Absent – Mejia)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #24-n/a):

- a) Monthly response and service report: Fire Chief Duggan presented the information from the May and June 2024 response reports. Chief Duggan reported there was one incident in May that required a significant response (trash fire).

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: April, May, and June 2024 (GCIFD #24-020):

The April, May, and June reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Cazden / 2nd by Payne: To approve the financial reports as presented; Passed 4-0. (Absent – Mejia)

- b) Review of invoices / payables and authorization for payment (GCIFD #24-021):

The invoices were presented and there was a request for payment for the following (included in board packet for May and June); PolicyLogic, LLC (\$2,994.77); Angela Bertram, CPA (\$475 – for April and May) and Law Office

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of Nicolas J Cornelius for IGA review (\$228.00).

Motion by Farnsworth / 2nd by Cazden: To approve the invoices as presented for payment; Passed 4-0. Absent – Payne)

Item 5: Public Hearing in accordance with A.R.S. §48-853.A.2: To hear taxpayer’s comments on the proposed fiscal year 2024/2025 Gilbert County Island Fire District revenue and expenditure budget (GCIFD #24-n/a)

Chair Biggs opened the public hearing for comment. No public present at the meeting. Chair Biggs closed the public meeting.

Item 6: Consideration of fully adopting estimates of revenues and expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and declaring such to be the budget of the Gilbert County Island Fire District (GCIFD #24-022)

Administrative Manager Vaughn reviewed the budget documents provided within the board packets and discussed the final budget for FY 24/25. The contract cost from the Town of Gilbert is \$1,053,450 The proposed tax levy is \$952K, with a tax rate of 1.6193.

Motion by Cazden / 2nd by Farnsworth: Consideration of fully adopting estimates and expenditures for the fiscal year beginning July 1, 2024 and ending June 30, 2025 and declaring such to be the budget of the Gilbert County Island Fire District; Passed 4-0. (Absent – Mejia)

Item 7: Consideration of engaging the firm of Angela D. Rath, CPA for the purposes of providing the district’s accounting services for the fiscal year beginning July 1, 2024 and ending June 30, 2025 (GCIFD #24-023)

Administrative Manager Vaughn discussed the annual engagement letter from the board’s CPA, Angela Rath and recommended retention of Ms. Rath by the GCIFD. There were no changes in the engagement letter from last year.

Motion by Cazden /2nd by Payne: To retain the firm of Angela Rath, CPA for accounting services; Passed 4-0. (Absent – Mejia)

Item 8: Consideration of items for the agenda of the Gilbert County Island Fire District’s next regular scheduled meeting (September 10, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #24-024):

- Standard agenda items
- Insurance Renewal

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Item 9: Announcements.

None

Item 10: Adjourn: Motion by Payne / 2nd by Cazden: To adjourn the meeting at 6:32 p.m.; Passed 4-0. (Absent – Mejia)

Minutes Approved GCIFD: September 10, 2024.

C. Biggs, Board Chair

C. Mejia, Board Clerk

L. Cazden, Board Member

J. Farnsworth, Board Member

L. Payne, Board Member