

GCIFD Meeting Minutes – November 18, 2024

Board Meeting
Regular Session

November 18, 2024

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, November 18, 2024. The meeting was held at the Southeast Regional Library – Twain Meeting Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

1. CALL TO ORDER

The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.

2. PLEDGE OF ALLEGIANCE

Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.

3. ROLL CALL

Board Chair C. Biggs and members J. Farnsworth, L. Cazden & L. Payne. Absent – Clerk C. Mejia

Guests – Chief Duggan, Gilbert Fire & Rescue, Kelly Vaughn, Administrative Manager

4. BUSINESS

Item 1: Review and approval of the governing board meeting minutes of September 10, 2024 (GCIFD #24-032):

Motion by Cazden/ 2nd Farnsworth: Approve the minutes of September 10, 2024 as presented; Passed 4-0. (Absent – Mejia)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #24-n/a):

- a) Monthly response and service report: Fire Chief Duggan presented the information from the September & October 2024 response reports. Chief Duggan discussed that the call volume has been consistent compared to other months.

Discussion only – no action taken.

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Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: September and October 2024 (GCIFD #24-032):

The September and October reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by Payne/ 2nd by Farnsworth: To approve the financial reports as presented; Passed 4-0. (Absent – Mejia)

- b) Review of invoices / payables and authorization for payment (GCIFD #24-033):

The invoices were presented and there was a request for payment for the following (included in board packet for September and October PolicyLogic, LLC (\$1,697.99); Angela Bertram, CPA (\$375.00); Town of Gilbert (1st half of contract services) \$526,725.

Motion by Payne /2nd by Farnsworth: To approve the invoices as presented for payment; Passed 4-0. (Absent – Mejia)

Item 5: Consideration of retaining a firm for the purpose of performing an annual audit of the district's financial records for the fiscal year ending June 30, 2024 pursuant to A.R.S §48-253. (GCIFD #24-034).

There were two quotes for the annual audit. Administrative Manager Vaughn presented the proposal by SC Audit & Accounting Solutions for \$3,300, and another by Walker & Armstrong for \$10,000. There was general discussion by the board concerning the proposal.

Motion by Cazden / 2nd by Farnsworth: To retain SC Audit & Accounting Solutions for financial audit services for the fiscal year ending June 30, 2024; Passed 4-0. (Absent – Mejia)

Item 6: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (January 14, 2025) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #24-035):

- Standard agenda items

Item 7: Announcements.

Due to a conflict in January, the new meeting date will be January 28, 2025 @ 6pm.

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Item 8: Adjourn: Motion by Cazden/ 2nd by Payne: To adjourn the meeting at 6:20p.m.; Passed 4-0. (Absent – Mejia)

Minutes Approved GCIFD: March 11, 2025.

C. Biggs, Board Chair

C. Mejia, Board Clerk

L. Cazden, Board Member

J. Farnsworth, Board Member

L. Payne, Board Member