

GCIFD Meeting Minutes – September 10, 2024

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, September 10, 2024. The meeting was held at the Southeast Regional Library – 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chairman Biggs.
- B. Chairman Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chairman Biggs and Members Farnsworth and Payne were in attendance.
(Absent Cazden and Mejia)

Item 1: Review and approval of the governing board meeting minutes of July 9, 2024 (GCIFD #24-025):

Motion by Farnsworth / 2nd Payne: Approve the minutes of July 9, 2024 as presented; Passed 3-0. (Absent Cazden and Mejia)

Item 2: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #24-n/a):

- a) Monthly response and service report: The information from the July and August 2024 response reports were included in the board packet. Chief Duggan was not able to attend the meeting.

Discussion only – no action taken.

Item 3: Call to the Public: None.

Item 4: Consideration of district financial matters:

- a) Review of monthly financial reports: July and August 2024 (GCIFD #24-026):

The July reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet). August reports were not yet available and will be presented at the next board meeting.

Motion by Payne / 2nd by Farnsworth To approve the financial reports as presented; Passed 3-0. (Absent Cazden and Mejia)

- b) Review of invoices / payables and authorization for payment (GCIFD #24-027):

The invoices were presented and there was a request for payment for the following (included in board packet for July and August); PolicyLogic, LLC (\$2,235.62); Angela Rath, CPA (\$350).

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Motion by Farnsworth/ 2nd by Payne: To approve the invoices as presented for payment; Passed 3-0. (Absent Cazden and Mejia)

Item 5: Consideration on renewing the district’s general liability and associated insurance and policies with Brown & Brown Insurance (VFIS of Arizona) (GCIFD #24-028):

Administrative Manager Vaughn provided an overview of the insurance services proposal by Brown & Brown Insurance that had been distributed to each board member prior to the meeting. The renewal premium came in at \$34,404. The budgeted amount was \$35,000.

Motion by Farnsworth / 2nd Payne: To renew the general liability and associated insurance coverage through VFIS and authorize the payment to Brown & Brown Insurance for the annual premium amount, \$34,404; Passed 3-0. (Absent Cazden and Mejia)

Item 6: Consideration of retaining a firm for the purpose of performing an annual audit of the district’s financial records for the fiscal year ending June 30, 2024 pursuant to A.R.S §48-253. (GCIFD #24-029).

Tables until the next meeting.

Item 7: Consideration of items for the agenda of the Gilbert County Island Fire District’s next regular scheduled meeting (November 12, 2024) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #24-030):

- Standard agenda items
- Annual Audit firm

Item 8: Announcements.

None

Item 9: Adjourn: Motion by Payne/ 2nd by Farnsworth: To adjourn the meeting at 6:08 p.m.; Passed 3-0. (Absent Cazden and Mejia)

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Minutes Approved GCIFD: November 17, 2024.

C. Biggs, Board Chair

C. Mejia, Board Clerk

L. Cazden, Board Member

J. Farnsworth, Board Member

L. Payne, Board Member