

## GCIFD Meeting Minutes – March 10, 2026

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The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, March 10, 2026. The meeting was held at the Southeast Regional Library – Twain Conference Room, 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

- A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chair Biggs.
- B. Chair Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
- C. Roll Call: Chair Biggs and Members Cazden, Farnsworth and Payne were in attendance. Kelly Vaughn, Administrator and Chief Duggan were also in attendance.

**Item 1:** Review and approval of the governing board meeting minutes of January 20, 2026 (GCIFD #26-006):

Motion by Farnsworth / 2<sup>nd</sup> Payne: Approve the minutes of January 20, 2026 as presented; Passed 4-0.

**Item 2:** Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #26-n/a):

Monthly response and service report: Chief Duggan discussed the January and February 2026 incident reports that were included in the board packet. There is a new NERIS (National Emergency Response Information System) report, which is a standardized, digital incident record submitted by fire and emergency services.

Discussion only – no action taken.

**Item 3:** Call to the Public: None.

**Item 4:** Consideration of district financial matters:

- a) Review of monthly financial reports: November 2025, December 2025, and January 2026 (GCIFD #26-007):

The November 2025, December 2025, and January 2026 reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet). At the present time, FDAT has not been reported since November 2025, and interest income has not been reported since October 2025 from Maricopa County Treasurer's Office. They moved to a different reporting system and are working out some issues.

Motion by Cazden/ 2<sup>nd</sup> by Farnsworth: To approve the November, December & January financial reports as presented; Passed 4-0.

- b) Review of invoices / payables and authorization for payment (GCIFD #26-008):

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The invoices were presented and there was a request for payment for the following (included in board packet for January and February) PolicyLogic, LLC (\$2,186.93); Angela Bertram, CPA (\$775); SC Audit & Accounting Solutions (\$3,500).

Motion by Payne / 2<sup>nd</sup> by Farnsworth: To approve the invoices as presented for payment; Passed 4-0.

**Item 5:** Review and consideration of the annual financial review for fiscal year 2025 conducted pursuant to A.R.S. §48-803.E (GCIFD #26-009).

Administrative Manager reviewed the fiscal 2025 financial review (included in board packet) with the board and answered general questions concerning the various components of the financial review. The financial review has been submitted to the Clerk of the Board of Supervisors and the County Treasurer as required.

Motion by Farnsworth/ 2<sup>nd</sup> by Payne: To accept the financial review as presented; Passed 4-0.

**Item 6:** Discussion of letter concerning a roadway issue which is impeding fire response within the GCIFD. (GCIFD #26-010):

The board discussed and agreed to add contact information into the body of the letter, and then it can be mailed to the resident with the roadway issues.

**Item 7:** Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (May 12, 2026) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #26-011):

- Standard agenda items
- Tentative Budget
- Call to Election

**Item 8:** Announcements.

None

**Item 9:** Adjourn: Motion by Farnsworth / 2<sup>nd</sup> by Cazden To adjourn the meeting at 6:43 p.m.; Passed 4-0.

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**Minutes Approved GCIFD: June 2, 2026.**

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**C. Biggs, Board Chair**

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**L. Cazden, Board Member**

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**J. Farnsworth, Board Member**

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**L. Payne, Board Member**