GCIFD Meeting Minutes – September 22, 2026

The Gilbert County Island Fire District (GCIFD) governing board met in a properly posted open public meeting on Tuesday, September 22, 2026. The meeting was held at the Southeast Regional Library – 775 N. Greenfield Road, Gilbert, AZ

The following agenda items were considered at the meeting:

A. The meeting of the GCIFD board was called to order at 6:00 p.m. by Chairwoman Biggs.
B. Chairwoman Biggs led those in attendance in the Pledge of Allegiance to the U.S. Flag.
C. Roll Call: Chairwoman Biggs and Members Farnsworth and Payne were in attendance. (Absent Cazden)

Item 1: Review and approval of the governing board meeting minutes of July 28, 2026 (GCIFD #26-025):

Motion by Payne / 2nd Farnsworth: Approve the minutes of July 28, 2026 as presented; Passed 3-0. (Absent Cazden)

Item 2: Consideration of appointing an interim member to vacant positions on the governing board pursuant to A.R.S. §48-852(B) (GCIFD #26-026)

GCIFD resident Harold Payne is interested in the interim fire board position. Mr. Payne introduced himself to the board and stated he would like to serve as a GCIFD Board Member.

Motion by L. Payne/ 2nd by Farnsworth: To appoint an interim member to a vacant position on the governing board pursuant to A.R.S. §48-852(B); Passed 3-0. (Absent Cazden)

Item 3: Report from Fire Chief regarding the provision of fire and EMS to GCIFD, including but not limited to the following items (GCIFD #26-n/a):

a) Monthly response and service report: The information from the July and August 2026 response reports were included in the board packet. Chief Duggan stated the last two months had standard calls.

Discussion only – no action taken.

Item 4: Call to the Public: None.

Item 5: Consideration of district financial matters:

a) Review of monthly financial reports: July and August 2026 (GCIFD #26-027):

The July and August reconciled finance reports from Maricopa County were presented and reviewed by Administrative Manager Vaughn, as were the monthly financial reports prepared by the district CPA (finance reports included in the board packet).

Motion by L. Payne / 2nd by Farnsworth To approve the financial reports as presented; Passed 4-0. (Absent Cazden)

b) Review of invoices / payables and authorization for payment (GCIFD #26-028):

The invoices were presented and there was a request for payment for the following (included in board packet for July and August); PolicyLogic, LLC ($2,606.83); Angela Rath, CPA ($302.50).

Motion by Farnsworth/ 2nd by L. Payne: To approve the invoices as presented for payment; Passed 4-0. (Absent Cazden)

Item 6: Consideration on renewing the district's general liability and associated insurance and policies with Brown & Brown Insurance (VFIS of Arizona) (GCIFD #26-029):

Administrative Manager Vaughn provided an overview of the insurance services proposal by Brown & Brown Insurance that had been distributed to each board member prior to the meeting. The renewal premium came in at $39,715. The budgeted amount was $40,500.

Motion by L. Payne / 2nd H. Payne: To renew the general liability and associated insurance coverage through VFIS and authorize the payment to Brown & Brown Insurance for the annual premium amount, $39,715; Passed 4-0. (Absent Cazden)

Item 7: Consideration of items for the agenda of the Gilbert County Island Fire District's next regular scheduled meeting (November 10, 2026) and or a special meeting called by the governing board for the purpose of carrying out its powers and duties (GCIFD #26-030):

- Standard agenda items
- Annual Audit firm

Item 8: Announcements.

None

Item 9: Adjourn: Motion by L. Payne/ 2nd by Farnsworth: To adjourn the meeting at 6:30 p.m.; Passed 4-0. (Absent Cazden)

Minutes Approved GCIFD: November 10, 2026.

C. Biggs, Board Chair

L. Cazden, Board Member

J. Farnsworth, Board Member

L. Payne, Board Member